

Minutes of the IQAC meeting held on 30 July 2020

Members present

Dr. Ushadevi. V.K

Ushadevi

Dr. Suma. K.O

Suma

Dr. Indu. P

Indu

Dr. K. Radharamany Amma

Radharamany

Mr. Manoharan V.G

Manoharan

Dr. Ranjini Devi. S

Ranjini

Topic 1

Due to lock down classes were shifted to online platform. The meeting discussed the possible limitations and difficulties. It was decided to implement a learning management system common to the institution. Dr. Lakshmi.A was given charge.

Topic 2

IQAC has realized that teachers and students are having difficulties in adjusting to online platforms so it was decided to motivate teachers to attend maximum number of workshops and webinars to learn and practice more about online teaching - learning and platforms.

Topic 3

Since the platform was shifted to online mode students will be missing co-curricular activities. To avoid this it was decided to organise webinars to substitute regular association and union activities.

Topic 4

It was discussed in the meeting to undergo a collaboration with Tamilnadu Teachers Education University. Plans were discussed to organise an international seminar with TNTEU in the month of September. Dr. Ranjini Devi was given the charge to communicate with TNTEU.

Action taken

1. AQAR preparation has been started in January 2020. Seven criteria were divided among faculty members. The process which has been slowed down due to lockdown is being regaining its normal pace. The process is taking place through online platform.

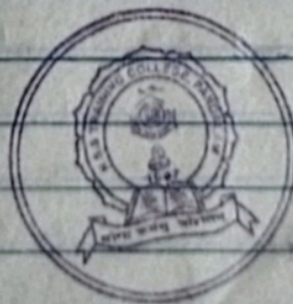
2. Research centre organised a national seminar on Focus on multimethodological designs of research from February 12 to 14.
3. Due to lock down NSK foundation could not conduct the recruitment in our institution. Students were informed to attend the same in their school. Two students were selected from the institution.
4. Due to lock down it was not possible to conduct the Alumni meeting so it was postponed to another time.
5. EBSB club was formed and students organised programmes.

co-ordinator

Ranjini Devi

Dr. Ranjini Devi. S

CO-ORDINATOR
IOAC
N.S.S Training College
Pandalam



Principal

Ushadri V.

Dr. Ushadri V.

Principal
N.S.S. Training College
Pandalam

Minutes of IQAC meeting held on 13 November 2020

Members Present

Dr. Ushadevi V.K	<u>Ushadevi</u>
Dr. Ajimol P.G	<u>Ajimol</u>
Dr. Indu P	<u>Indu</u>
Dr. Sreelekha L	<u>Sreelekha L</u>
Dr. Suma K.O	<u>Suma</u>
Dr. Vinod Kumar	<u>Vinod</u>
Dr. Padma Priya P.V	<u>Padma Priya</u>
Dr. K. Radhamany Amma	<u>Radhamany</u>
Mr. Manoharan V.G	<u>Manoharan</u>
Dr. Ranjini Devi S	<u>Ranjini</u>

Topic 1

Meeting discussed the progress of AQAR preparation. AQARs for 2016-17 and 2017-18 are to be completed before March 31 as the last date of submission of AQARs (4 years) is May 31, 2021.

Topic 2

The progress of lecture series 'carving out the complete teacher' has been discussed in the meeting. Meeting recommended PG department to participate.

Topic 3

It was decided to organise another seminar in collaboration with Tamilnadu Teachers Education University. The topic was decided to be related to NAAC assessment and accreditation. Dr. Ranjini Devi. S was given the charge to organise the collaboration.

Topic 4

Since some of the IQAC members have been retired, the body has been reconstituted in the staff meeting held on 7 September 2020. The co-ordinator and existing members welcomed the new members and explained the functioning of IQAC.

Action taken

1. Learning Management system (LMS) - gnomo was implemented to help in online teaching and learning. An orientation to teachers was given by Dr. Lakshmi.A

2. Teachers participated in number of workshops and webinars to equip themselves for online teaching
3. Different associations and clubs organised different online programmes such as webinars, online workshops, online quizzes, online competitions etc.
4. An international webinar on 'Honouring student diversity: mechanisms and practices' was organised in collaboration with TNTEU on September 13-19, 2020

Co-ordinator

B. Jini

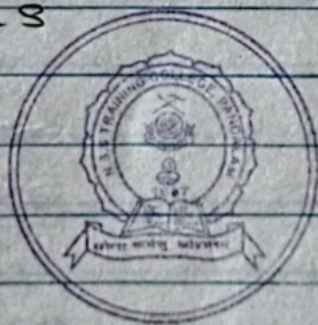
Dr. Ranjini Devi. S

Principal

Ushadi

Dr. Ushadevi. V.K

CO-ORDINATOR
IQAG
N.S.S Training College
Pandalam



Principal
N.S.S. Training College
Pandalam

Minutes of the IQAC meeting held on 4 January 2021

Members present

Dr. V.K. Ushadevi	<u>Ushadevi</u>
Dr. Ajimol PG	<u>Ajimol</u>
Dr. Suma K.O	<u>Suma</u>
Dr. Indu P	<u>Indu</u>
Dr. Sreelekha L	<u>Sreelekha L</u>
Dr. Vinodkumar K	<u>Vinodkumar K</u>
Dr. Padma Priya P.V	<u>Padma Priya P.V</u>
Dr. K. Radhamaany Amma	<u>Radhamaany Amma</u>
Mr. Manoharan V	<u>Manoharan V</u>
Dr. Ranjini Devi S	<u>Ranjini Devi S</u>

Topic 1

College has been re-opened after lock down on 4-1-2021. The meeting discussed strategies to be followed in agreement with covid-19 protocol. Classes and programmes were to be conducted following covid-19 protocol.

Topic 2

meeting discussed the difficulties of conducting community living camp. In order to avoid future problems, it was

decided to conduct community living camp in online mode. Out of the five day programme one day was allotted for direct community interaction.

Topic 3

IQAC has realized that preparation of self study Report (SSR) for NAAC accreditation requires more time than AQAR. So it was recommended to work for SSR preparation along with AQAR. Criterionwise work should be allotted to all faculty members.

Topic 4

Since college has been re-opened programmes are to be done in college itself. Meeting recommended that while celebrating/observing important days like independence day, science day, women's day, water day etc, covid-19 protocol should be strictly followed.

Action taken

1. AQAR preparation was completed for 2016-17. 2017-18 is under process.

2. Lecture series - Eight associations conducted webinars/workshops in collaboration with IQAC 2 programmes are in the planning stage

3. National level e-faculty development programme on revised NAAC assessment and accreditation framework for teacher education institutions was organised in collaboration with Tamilnadu Teachers Education University. It was organised in seven days from 19 - 25 November 2020

Co-ordinator

Ranjini

Dr. Ranjini Devi. S

Principal

Ushadevi

Dr. Ushadevi V.K

CO-ORDINATOR

IQAC

N.S.S Training College
Pandalam



Principal

N.S.S. Training College
Pandalam

Minutes of the IGAC meeting held on 3.5.2021

members present

Dr. Ajimol P.G

Dr. Suma K.O

Dr. Indu P

Dr. Sreelekha L

Dr. Vinodkumar K

Dr. Padma Priya P.V

Dr. K. Radhamany Amma

Mr. V.G. Manoharan

Dr. Ranjini Devi S

Mr. Crokul Vijay

Topic 1

IGAC discussed about the completion of academic work of students as online classes were arranged for students to complete the remaining academic activities.

Topic 2

AGARs for the academic years 2016-17 and 2017-18 have been submitted and accepted by NAAC. So the meeting requested Principal in-charge to encourage faculty members to submit the data required

for the submission of AQARs for the academic years 2018-19 and 2019-20 so that pending AQARs could be submitted before 31 May 2021.

Topic 3

It was decided in the meeting to analyse the feedback received from students through student satisfaction survey. Optional teachers were given the responsibility to do the analysis of their classes. They were asked to submit their suggestions to IQAC, based on the results of survey.

Topic 4

IQAC meeting requested Principal-in-charge, Dr. P. N. Ajmal to reconstitute IQAC for the next academic year. A new chairperson is to be appointed as the ~~the~~ existing chairperson, Dr. V. K. (Shade) has been retired from service.

Action taken

1. As per the decisions made in the last meeting classes were

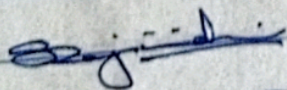
conducted upto March 31, 2021 in offline mode strictly in accordance with covid-19 protocol.

2. Community living camp has been successfully completed. The camp has been organised from 22-2-2021 to 27-2-2021. Major activities were organised through online platform.

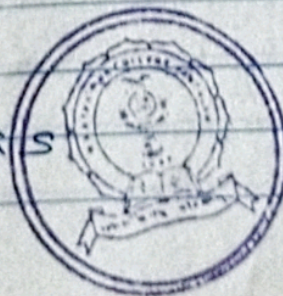
3. SSR preparations were started along with AQAR. But faculty members found it very difficult to manage both at the same time. So as per the decision of principal-in-charge work related to SSR was temporarily suspended until the completion of pending AQARs.

4. Though it was decided to conduct programmes and celebrations in offline mode, difficulties expressed by resource persons resulted in organising programmes in online mode.

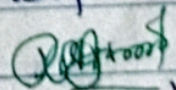
co-ordinator



CO-ORDINATOR
IQAG
N.S.S Training College
Pandalam



Principal-in-charge


Dr. Ajimol P. I.

Principal
N.S.S Training College
Pandalam